



The Bylaws of the FHA

ARTICLE I – NAME, PURPOSE

Section 1: The name of the organization shall be Fulshear Historical Association.

Section 2: The Fulshear Historical Association is organized exclusively for charitable and educational purposes.

ARTICLE II – MEMBERS

Membership shall consist of the Board of Directors, paid patrons and interested citizens of Fulshear.

ARTICLE III – MEETINGS

Section 1: Annual Meeting. The date of the public annual meeting shall be set by the Board of Directors who shall also set the time and place.

Section 2: Special Meetings. Special meetings may be called by the President.

Section 3: Notice. Notice of each meeting shall be given to each board member, by email, not less than five days before the meeting.

ARTICLE IV - BOARD OF DIRECTORS

Section 1: Board Role, Size, Compensation. The Board is responsible for overall policy and direction of the Fulshear Historical Association, and delegation of responsibility for day-to-day operations to the committees. The Board shall have up to 9 and not fewer than 3 members. The board will not receive compensation.

Section 2: Meetings. The Board shall meet at least quarterly, at an agreed upon time and place.

Section 3: Board Elections. Election of new directors or election of current directors to a second term will occur as the first item of business at the Annual Meeting. Directors will be elected by a majority vote of the current directors and eligible patrons.

Section 4: Terms. All Board members shall serve three-year terms, but are eligible for re-election.

Section 5: Quorum. A quorum must be attended by at least 51 percent of the Board members before business can be transacted or motions made or passed.

Section 6: Officers and Duties. There shall be at least six officers of the Board consisting of a President, Treasurer, Secretary, Marketing Officer, Historian and Grant Writer. Their duties are as follows:

The President shall convene regularly scheduled Board meetings, shall preside or arrange for other members to preside at each meeting.

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board members, and assuring that corporate records are maintained.

The Treasurer shall make a report at each Board meeting. Treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public.

The Marketing Officer shall be responsible for all publicity plans including social media accounts, and will assist in developing fundraising plans.

The Historian shall lead the efforts in researching and collecting accurate data and compelling stories of the history of Fulshear.

The Grant Writer shall be responsible for obtaining available funds through federal and state programs.

The President has the authority to create new Board positions as needed, up to nine total positions. The current Board will elect the new Board position with a majority vote.

Section 7: Vacancies. When a vacancy on the Board exists, nominations for new members may be received from present Board members by the Secretary two weeks in advance of a Board meeting. These nominations shall be sent out to Board members with the regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.

Section 8: Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary. A Board member shall be dropped for excess absences from the Board if s/he has three unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 9: Special Meetings. Special meetings of the Board shall be called upon the request of the President or one-third of the Board. Notices of special meetings shall be sent out by the Secretary to each Board member one week in advance.

ARTICLE V – PAID PATRONS

Section 1: Paid Patrons. The public can join the Fulshear Historical Association by paying yearly dues which affords them specific privileges based on their Patron Level.

Section 2: Patron Levels.

Level 1	\$25 per year	Annual newsletter
Level 2	\$50 per year	Annual newsletter, recognition event

Level 3 \$100 per year Annual newsletter, recognition event, vote at Annual meeting
Level 4 \$250 per year Annual newsletter, recognition event, vote at Annual meeting, membership decal, sponsor advertising

ARTICLE VI - COMMITTEES

Section 1: The Board may create committees as needed.

Section 2: The officers serve as the members of the Executive Committee. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors.

ARTICLE VII – AMENDMENTS

These Bylaws may be amended, when necessary, by a two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be sent out with regular Board announcements.

ARTICLE VIII – ADOPTION

These bylaws were approved and adopted at a meeting of the Board of Directors on April 16, 2020.