



BYLAWS OF FULSHEAR HISTORICAL ASSOCIATION

EIN: 32072961157

ARTICLE I – NAME, PURPOSE

Section 1: The name of the organization shall be Fulshear Historical Association.

Section 2: The Fulshear Historical Association is organized for the purpose of preserving Fulshear history and connecting the community with the stories of our past.

ARTICLE II – MEMBERS

Membership shall consist of the Board of Directors and paid patrons.

ARTICLE III – MEETINGS

Section 1: Annual Meeting. The date of the public annual meeting shall be set by the Board of Directors who shall also set the time and place.

Section 2: Special Meetings. Special meetings may be called by the President.

Section 3: Notice. Notice of each meeting shall be given to each board member, by email, not less than three days before the meeting.

ARTICLE IV - BOARD OF DIRECTORS

Section 1: Board Role, Size, Compensation. The Board of Directors is responsible for overall policy and direction of the Fulshear Historical Association, and delegation of responsibility for day-to-day operations to the committees. The Board shall have up to nine and not fewer than three members. The Executive Board will consist of the

President, Secretary and Treasurer, who will be responsible for general management and have elevated decision-making capabilities. The remaining board positions consist of directors as appointed. The Board will not receive compensation.

Section 2: Meetings. The Executive Board shall hold informal meetings as needed. Board of Director members are expected to attend the monthly meetings with no less than quarterly attendance.

Section 3: Board Elections. Election of new directors or election of current directors to additional terms will occur as the first item of business at the Annual Meeting. Directors will be elected by a majority vote of the current directors and eligible patrons.

Section 4: Terms. All Board members shall serve three-year terms but are eligible for re-election.

Section 5: Quorum. A quorum must be attended by at least 51 percent of the Board members before motions can be made or passed.

Section 6: Officers and Duties. There shall be at least three officers of the Board from the following positions: President, Treasurer, Secretary, Director of Digital Operations, Director of Education, Directory of History and Research and Director of Development. Their responsibilities are as follows:

President. This role is an executive board position and is responsible for fulfilling the primary leadership role for the organization.

Treasurer. This role is an executive board position and is responsible for managing and safeguarding the finances of the organization.

Secretary. This role is an administrative position on the executive board and is responsible for documenting all meetings, activities, and memberships for the organization.

Director of Digital Operations. This role is a board position and is responsible for overseeing the digital technologies, assets, and interfaces that connect the public to the organization.

Director of Education. This role is a board position and is responsible for facilitating educational opportunities within the community and local schools.

Director of History and Research. This role is a board position and is responsible for creating public accessibility to Fulshear history and ensuring accuracy through scholarly research.

Director of Development. This role is a board position and is responsible for creating and pursuing fundraising, grant and donation opportunities, along with memberships for the organization.

The President has the authority to create new Board positions as needed, up to nine total positions. The current Board will elect the new Board position with a majority vote.

Section 8: Vacancies. When a vacancy on the Board exists, nominations for new members may be received from present Board members by the Secretary two weeks in advance of a Board meeting. These nominations shall be sent out to Board members with the regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.

Section 9: Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary. A Board member shall be dropped for excess absences from the Board if s/he has three unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 10: Special Meetings. Special meetings of the Board shall be called upon the request of the President or one-third of the Board. Notices of special meetings shall be sent out by the Secretary to each Board member three days in advance.

ARTICLE V – PAID PATRONS

Section 1: Paid Patrons. The public can join the Fulshear Historical Association by paying yearly dues which affords them specific privileges based on their Patron Level. Dues terms are for the calendar year payable each January.

Section 2: Patron Levels.

Level 1	\$15 per year	Non-voting member
Level 2	\$30 per year	Voting member
Level 3	\$50 per year	Board of Directors

ARTICLE VI - COMMITTEES

Section 1: The Board may create committees as needed.

Section 2: The Board may appoint committee chairs. All committee chairs are overseen by the appropriate Director.

Section 3: The manner of conducting the business of any committee shall be determined by the appropriate Director and its members, and it shall act by vote of a majority of its membership. Committee meetings may be scheduled and held as determined by the appointed Committee Chair. Each committee shall keep regular minutes of its proceedings and report the same to the Board of Directors and to the President, upon request.

Section 4: The Board of Directors or the President may at any time remove or replace any member of any standing committee. The Board of Directors may also designate one or more Directors as alternate members of any such committee, who may replace any absent member at any meeting of such committee.

ARTICLE VII – AMENDMENTS

These Bylaws may be amended, when necessary, by a two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be added to the next meeting agenda for further consideration and Board approval.

ARTICLE VIII – ADOPTION

These bylaws were amended, approved and adopted at the March 2, 2023, public meeting.